



Letter of Agreement between the UNDP Brazil/IPC-IG and the UNDP Jamaica

This agreement is made between UNDP Brazil/IPC-IG and UNDP Jamaica, as a collaboration to facilitate the Study Tour of the Poverty Reduction Coordinating Unit to two South American countries (Peru and Chile). And to support PIOJ within the priority actions of the Vision 2030 Jamaica National Development Plan during the different phases of the mission (pre-departure, on tour, follow up), defined by a Term of Reference in the attachment.

I- PURPOSE

The contribution governed by this agreement shall be utilized exclusively by IPC-IG to support UNDP Jamaica to carry on activities in favor of the Social Protection system in Jamaica. The Terms of Reference "Study Tour on South-South Exchange on Best Practices and Institutional Framework for Poverty Reduction – Peru and Chile" defines the scope and details of the activities, costs and timetable. (Annex)

II- UNDP BRAZIL/IPC-IG OBLIGATIONS

UNDP Brazil/IPC-IG is to perform the following tasks:

- (1) Outline of the Study Tour to be held from the 05th to 16th of October 2014 in close collaboration with the UN Joint Office in Jamaica;
- (2) Collection and analysis of essential information of visited countries;
- (3) Technical backing of the study tour during the entire visit;
- (4) Offering substantive advice and providing practical backstopping for the mission;
- (5) Publishing a Policy Brief, in co-authorship with the PIOJ team, listing and analyzing in comparative perspective some of the most relevant Social Policies and Programmes of Jamaica, Peru and Chile;
- (6) Supporting the redaction and compilation of the final report of the Study Tour, if so demanded by PIOJ.

III- UNDP JAMAICA OBLIGATIONS

UNDP Jamaica is to perform the following activities:

- a) Provide the financial resource allowing the flow of the activities as planned in this agreement;

Programa das Nações Unidas para o Desenvolvimento (PNUD) no Brasil

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- b) Through CO support in Chile and Peru provide the logistic support for the Study Tour including scheduling the necessary meetings with institutions, groups and individuals
- c) Provide other logistical support such as purchase of tickets and payment of DSA;
- d) Provide support for interaction between IPC team and national stakeholders;
- e) Monitor the implementation of this Agreement.

IV- FINANCIAL RESOURCES

The total budget for the activities in USD is as it follows:

Table 1. Aggregate budget of the Study Tour

Aggregate Items	UNDP Jamaica Part
Total programmable amount	18,704.49

An in kind contribution will be made by UNDP Brazil / IPC-IG through the salary payment of Project Manager, Knowledge Management Assistant and Web Assistant in order to complete the deliverables of this agreement.

UNDP Jamaica will not be responsible for any financial commitment or expenditure made by UNDP Brazil/IPC-IG that exceeds the budget for the Activities. UNDP Brazil/IPC-IG will promptly advise the UNDP Jamaica any time when the UNDP Brazil/IPC-IG is aware that the budget and the time to carry out these Activities is insufficient to fully implement the Activities in the manner set out in the present Agreement. The UNDP Jamaica will have no obligation to provide the UNDP Brazil/IPC-IG to make any reimbursement for expenses incurred in excess of the total budget as set forth herein.

V- DURATION

This agreement shall be valid until 30 November 2014.

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VI- SIGNATURES

IN WITNESS WHEREOF the undersigned, duly appointed representatives of the International Policy Centre for Inclusive Growth and the UNDP Jamaica, respectively, have on behalf of the Parties signed the present Agreement.

A handwritten signature in black ink, appearing to read 'Arun Kashyap', is written over a horizontal line.

Arun Kashyap
RESIDENT REPRESENTATIVE - UNDP JAMAICA

Date: 11/09/14

A handwritten signature in black ink, appearing to read 'Jorge Chediek', is written over a horizontal line.

Jorge Chediek
IPC-IG Director
RESIDENT REPRESENTATIVE - UNDP BRAZIL

Date: